**TABLE OF CONTENTS**

**Chapter I – INTRODUCTION 1**

Historical Background [Company] 1

Organizational Chart 5

Company as a Whole 5

Division under Study 6

Statement of the Problem 7

Scope and Limitation 12

**Chapter II – SYSTEM ANALYSIS 13**

System Name and Background 13

System Outline 14

System Flowchart 17

Grid Chart 31

Context Diagram 32

Data Flow Diagram 33

Data Dictionary 34

User Requirements 34

**Chapter III – GENERAL DESIGN 35**

General Objectives 35

Specific Objectives 35

Presentation of Alternatives 36

**Alternative 1 36**

System Flowchart 37

Physical Elements 57

Databases/Tables 58

Reports 62

Manual Process 62

Requirement Definition 62

Cause and Benefit Analysis 63

Tangible and Intangible Benefits 64

**Alternative 2 65**

System Flowchart 66

Physical Elements 85

Databases/Tables 86

Reports 90

Manual Process 90

Requirement Definition 90

Cause and Benefit Analysis 91

Tangible and Intangible Benefits 92

**Alternative 3 93**

System Flowchart 94

Physical Elements 114

Databases/Tables 115

Reports 119

Manual Process 119

Requirement Definition 119

Cause and Benefit Analysis 120

Tangible and Intangible Benefit 121

**Alternative 4 122**

System Flowchart 124

Physical Elements 143

Databases/Tables 145

Reports 149

Manual Process 149

Requirement Definition 149

Cause and Benefit Analysis 150

Tangible and Intangible Benefit 151